



# City of Austin

*Founded by Congress, Republic of Texas, 1839*

*Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181*

March 8, 2021

To: Consultants Requesting RFQ Package

Subject: Request for Qualifications (RFQ) for Professional Design Services for Asian American Resource Center Phase II Improvements - CMR  
CLMP304 - Clarification No. 2

This Clarification No. 2 is in response to questions received regarding Consideration Item 4 – Experience of Project Manager, Project Professional, and Project Principal in the Evaluation Criteria.

## **Clarification No. 2**

**Question 1:** “The project leads can be either two or three individual(s).” The two individual(s) option is: 1 individual who is Project Principal and 1 individual who is both Project Manager and Project Professional, correct?

**Answer 1:** That is correct. Additionally, the Project Principal can also be either the Project Professional or the Project Manager.

**Question 2:** “The Project Professional must be qualified as LEED AP at minimum.” and in the definitions, “has all required licenses, certifications or registrations from the State of Texas at the time of submittal.” This means that the Project Professional needs to be a registered architect with their LEED AP, is this correct?

**Answer 2:** The Project Principal must be a registered Architect in the State of Texas at the time of submittal. In addition, “The Project Professional must be qualified as LEED AP at a minimum, and at least one other must be qualified as LEED AP BD+C.”

**Question 3:** “The Project Principal must be a registered architect in the State of Texas at the time of the submittal.” – in the past we have had our President, who is a PE as our Project Principal, this won’t work this time, correct?

**Answer 3:** That is correct. The Project Principal must be a registered Architect.

Please remember this solicitation is currently in a “No Contact” period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process and project related questions, you may contact Tracy Franklin at [tracy.franklin@austintexas.gov](mailto:tracy.franklin@austintexas.gov) or (512) 974 7057.

Sincerely,



Tracy Franklin  
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Capital Contracting Office

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